

All Programmes are BDNAC Accredited

LEVEL 1 & LEVEL 2 IN BUSINESS

Minimum of 2 0' Passes or 1 0' Credit

Duration: 12 months for full time and 18 months for part time



COSMOPOLITAN COLLEGE OF COMMERCE & TECHNOLOGY

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Pearson BTEC

Level 1 Introductory Diploma in Business

Duration:

12 months for full time and 18 months for part time

The Requirement is

- · Age is 16 years and above,
- · 20' Level Passes OR,
- 1 O' Level Credit (English Medium) OR,
- Other relevant qualification deemed approved by Ministry of Education Brunei and Pearson BTEC



Modules

- Being Organised
- Developing a Personal Progression Plan
- Working with Others
- Researching a Topic
- Finding Out about Businesses in your Area
- Organising a Meeting
- Presenting a Business Idea
- Contributing to Running an Event
- Recording Income and Expenditure
- Communicating with Customers
- Melayu Islam Beraja
- Numeracy for Business Level 1

Pearson BTEC

International
Level 2 Certificate in Business

Duration:

12 months for full time and 18 months for part time

The Requirement is

- 4 0' Level passes OR, Any other acceptable qualification
- Pearson BTEC International Level 1 Certificate



Modules

- Business Purposes
- Business Organisations
- The Marketing Plan
- People in Organizations
- Business Communication through Documentation
- Providing Business Support
- Training and Employment in Business
- Verbal and non- Verbal Communication in Business Contexts
- Melayu Islam Beraja
- Numeracy for Business- Level 2

Minimum of 2 0' Passes or 1 0' Credit.

